SOUTH SANTA CLARA VALLEY MEMORIAL DISTRICT

Board Members
John Ceballos
Rita Delgado
Ermelindo Puente

Executive Director
Ellen Herrera

AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE SOUTH SANTA CLARA VALLEY MEMORIAL DISTRICT

August 17, 2026
Veterans Memorial Building
74 West 6th Street, Gilroy, CA
5 p.m.

CALL TO ORDER
ROLL CALL
PLEDGE OF ALLEGIANCE

PUBLIC COMMENT TIME
(This is the opportunity for individuals to make and/or submit written or oral comments to the Board on any items within the purview of the Board, which are **NOT** part of the Agenda. Speakers shall have three (3) minutes to address the Board. The President or a majority of the Board may further limit the time speakers may have to make oral presentations to the Board. No action on the item may be taken, but the Board may request the matter be placed on a future agenda.)

CORRESPONDENCE
NONE

CONSENT CALENDAR
1. Approve Minutes of the July 20, 2026 regular meeting
2. Approve Warrant List for payment of bills received for August 2026
3. Approve financial statements for July 2026

REGULAR AGENDA ITEMS
1. Report from the Executive Director
2. Future Agenda Items: Review and approve Legislative Advocacy Policy

ADJOURNMENT
Any disclosable public records related to an open session item on the agenda and distributed to all or a majority of the Commissioners less than 72 hours prior to that meeting are available for public inspection at the Veterans Hall, 74 W. 6th Street, Gilroy, California, during normal business hours.
In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the District Secretary 24 hours prior to the meeting at (408) 842-3838.

SOUTH SANTA CLARA VALLEY MEMORIAL DISTRICT

Board Members
John Ceballos
Rita Delgado
Ermelindo Puente

Executive Director
Ellen Herrera

Minutes

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE SOUTH SANTA CLARA VALLEY MEMORIAL DISTRICT

July 20, 2026
Veterans Memorial Building
74 West 6th Street, Gilroy, CA
5 p.m.

CALL TO ORDER The meeting was called to order at 5:00 PM
ROLL CALL All present
PLEDGE OF ALLEGIANCE Completed

PUBLIC COMMENT TIME NONE

CORRESPONDENCE NONE

CONSENT CALENDAR

1. Approve Minutes of the June 15, 2026 regular meeting
2. Approve Warrant List for payment of bills received for July 2026
3. Approve financial statements for June 2026

Director Delgado made a motion to approve all consent calendar items. Director Puente second the motion. The motion passed unanimously.

REGULAR AGENDA ITEMS

1. Select President and Vice President of the Board of Directors

All three Directors agreed upon Director Ceballos' selection as President and Director Delgado's selection as Vice president.

2. Approve Resolution 32 Calling for a General Election

Director Puente made a motion to approve Resolution 32. Director Delgado second the motion. The motion passed unanimously.

3. Report from the Executive Director. The Executive Director presented their report, a copy of which is attached.
4. Future Agenda Items: High Speed Rail Authority

ADJOURNMENT

Director Puente made a motion to adjourn the meeting. Director Ceballos second. The motion passed unanimously. The meeting was adjourned at 5:27 PM.

Pinnacle Operating (1252)Bank Balance: 127049.21Ending Balance: $102,573.25					
Date: Custom					
Date	**Ref No.**	**Payee**	**Memo**	**Payment**	**Type**
08/15/2026	3399	Firato Service Co		1,350.00	Bill Payment
08/15/2026	3398	Russ Fellom Plumbing		93.00	Bill Payment
08/13/2026		PG&E	PGE 8/17/2026	409.17	Expense
08/09/2026		Spectrum Business	XXXXXXXX263955 PREAUTHORIZED ACH DEBIT SPECTRUM/SPECTRUM 6041277 VETERANS MEMORIAL BUIL	150.00	Expense
08/06/2026		Recology South Valley	XXXXXXXX941944 PREAUTHORIZED ACH DEBIT RECOLOGY SO.VALL/WEB_PAY XXXXXXXX060126	943.79	Expense
08/05/2026		Intuit QuickBooks Workforce	Tax withdrawal	1,294.22	Tax Payment
08/05/2026		Lowe's	8/2/2026 statement	98.33	Expense
08/05/2026	DD	Jesse F. Sanchez	Pay Period: 07/16/2026-07/31/2026	414.21	Paycheck
08/05/2026	DD	Jose D. Nunez	Pay Period: 07/16/2026-07/31/2026	291.36	Paycheck
08/05/2026	DD	Ellen Herrera	Pay Period: 07/16/2026-07/31/2026	2,319.43	Paycheck
08/05/2026	DD	Jacob A. Nelson	Pay Period: 07/16/2026-07/31/2026	400.62	Paycheck
08/03/2026		Intuit	August 2026 QBO fees	277.00	Expense
07/20/2026		Intuit QuickBooks Workforce	Tax withdrawal	1,345.39	Tax Payment
07/20/2026	22990317	Bay Alarm Company	XXXXXXXX124042 PREAUTHORIZED ACH DEBIT BAY ALARM COMPAN/VENDOR JQPGEOKMA South Santa Clara Vall	349.29	Expense
07/20/2026	3397	Morgan Hill Supply		138.83	Bill Payment
07/20/2026	3396	New SV Media		290.76	Bill Payment
07/20/2026	DD	Jesse F. Sanchez	Pay Period: 07/01/2026-07/15/2026	608.32	Paycheck
07/20/2026	DD	Ellen Herrera	Pay Period: 07/01/2026-07/15/2026	2,442.38	Paycheck
07/20/2026	DD	Jacob A. Nelson	Pay Period: 07/01/2026-07/15/2026	127.47	Paycheck
07/20/2026	DD	Jose D. Nunez	Pay Period: 07/01/2026-07/15/2026	318.67	Paycheck
07/17/2026		Mechanical Group	PM Qtrly	398.24	Expense
07/16/2026		Orkin	PREAUTHORIZED ACH DEBIT ORKIN/ORKIN PEST 1388384 SANTA CLARA VALLEY MEI	184.30	Expense
07/16/2026		Amazon	PREAUTHORIZED ACH DEBIT AMAZON BUSINESS/INTERNET	560.64	Expense

South Santa Clara Valley Memorial District

Balance Sheet

As of Jul 31, 2026

	Total
Assets	
Current Assets	
Bank Accounts	
Pinnacle Operating (1252)	111,271.21
Pinnacle Rental (3753)	9,327.39
Pinnacle Rental Sweep (7531)	84,319.54
Pinnacle Reserve (0865)	3,187.15
Pinnacle Reserve Sweep (2526)	0.00
Pinnacle Reserve Sweep (8656)	346,816.24
Santa Clara County Tax Collection	151,956.09
Total for Bank Accounts	**$706,877.62**
Accounts Receivable	
Accounts Receivable	5,124.63
Total for Accounts Receivable	**$5,124.63**
Other Current Assets	
Prepaid Expenses	-0.05
QuickBooks Tax Holding Account	2,583.00
Uncategorized Asset	0.00
Undeposited Funds	0.00
Total for Other Current Assets	**$2,582.95**
Total for Current Assets	**$714,585.20**
Fixed Assets	
Accumulated Depreciation	-614,206.83
Construction in Progress	484,100.60
Furniture and Equipment	61,201.05
Improvements	819,371.45
Land	8,020.00
Total for Fixed Assets	**$758,486.27**
Total for Assets	**$1,473,071.47**
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	-771.39
Total for Accounts Payable	**-$771.39**
Credit Cards	
Pinnacle (0324)	1,679.38

South Santa Clara Valley Memorial District

Balance Sheet

As of Jul 31, 2026

	Total
Total for Credit Cards	**$1,679.38**
Other Current Liabilities	
Accrued Expenses	11,329.28
Deferred Revenue	0.00
Direct Deposit Payable	0.00
Payroll Liabilities	$0.00
Overpayment	-0.34
Total for Payroll Liabilities	**-$0.34**
Payroll Tax Payable	2,583.42
Total for Other Current Liabilities	**$13,912.36**
Total for Current Liabilities	**$14,820.35**
Total for Liabilities	**$14,820.35**
Equity	
Opening Balance Equity	286,083.23
Retained Earnings	1,067,011.77
Net Income	105,156.12
Total for Equity	**$1,458,251.12**
Total for Liabilities and Equity	**$1,473,071.47**

South Santa Clara Valley Memorial District

Profit and Loss

July 2026

	Total
Income	
Donations	131.15
Interest Income	1,040.63
Rental Income	4,660.00
Santa Clara County Property Tax Collection	115,145.62
Total for Income	**$120,977.40**
Gross Profit	**$120,977.40**
Expenses	
Advertising	290.76
Food	96.00
Janitorial Services and Supplies	1,488.83
Maintenance	
HVAC	398.24
Pest Control	184.30
Plumbing Repairs	1,159.00
Total for Maintenance	**$1,741.54**
Payroll	$252.00
Taxes	710.70
Wages	8,470.00
Total for Payroll	**$9,432.70**
Software	
Google	18.79
Total for Software	**$18.79**
Supplies	680.93
Utilities	
Alarm	349.29
Gas and Electric	247.88
Telephone and Internet	196.66
Trash Service	885.67
Water	392.23
Total for Utilities	**$2,071.73**
Total for Expenses	**$15,821.28**
Net Operating Income	**$105,156.12**
Net Income	**$105,156.12**

July 2026 Staff Report

BUILDING MAINTENANCE AND IMPROVEMENTS

1. Roof/Solar replacement: Tear down of the roof began on 5 August, with an estimated completion time of 2-3 weeks. The timeline for the solar installation is still to be determined. A portion of the budgeted contingency has been utilized due to the unforeseen requirement for the entire roof to be fully covered with plywood.

HALL RENTALS AND MARKETING

1. Hall: The Registrar of Voters has confirmed the use of the Veterans Memorial Building from 30 October thru 4 November, 2026.

Fiscal Year	Total Rentals for the Fiscal Year*	% Increase Over Last Year	Sales
2023-24	364	12%	$66,105
2024-25	213	-7%	$61,512
2025-26	258	17%	$74,103
2026-27**	17		$4,660

1. Kitchen rentals:

Fiscal Year	Total Hours Rented for the Fiscal Year*	% Increase Over Last Year	Sales
2025-26	104.25		$2,737.5
2026-27**	41.75		$1,078.75

*We are not sure of the methodology used to count rentals in prior years. For the current FY, only rentals that produce income are counted. The American Legion and VFW leases are counted as one rental per month. ** through July 31, 2026

VETERANS SUPPORT/ASSISTANCE

1. Events: The 1st Veterans Day Parade meeting is set for 18 August at 4PM.

2. Veteran Benefit Days: Staff was notified by the Santa Clara Veteran Service Office that, due to staffing shortages, they will need to postpone outreach visits here at the Hall on Tuesdays until further notice.

MARKETING

1. Staff will set up a table on 19 September at the Gilroy Garlic Festival.

ADMINISTRATIVE

1. In accordance with Resolution 31, the Gilroy Veterans Club submitted a financial report, which is attached.

2. The Executive Director will be out of the office 23-26 August.

Next Board Meeting: September 21, 2026

John Berri Post No. 6309 Veterans of Foreign Wars of the United States

Statement of Activity-Canteen - DRAFT

July 2026

	Total
Revenue	
Canteen Income	
Canteen Income, Bar	7,186.11
Total for Canteen Income	**$7,186.11**
Total for Revenue	**$7,186.11**
Cost of Goods Sold	
Canteen Cost of Goods Sold	
Canteen Consumables (Including Non-Alcohol)	215.19
Canteen Liquor, Beer, Wine Purchases	1,448.67
Total for Canteen Cost of Goods Sold	**$1,663.86**
Total for Cost of Goods Sold	**$1,663.86**
Gross Profit	**$5,522.25**
Expenditures	
Canteen Expenses	
Bar Supplies	109.14
Canteen License & Permits	525.00
Canteen Repairs	21.75
Canteen Tips Payable	0.00
Credit Card Fees	65.34
Payroll expenses	$4,366.59
FICA tax	210.27
Total for Payroll expenses	**$4,576.86**
Tips Expense	15.00
Total for Canteen Expenses	**$5,313.09**
Total for Expenditures	**$5,313.09**
Net Operating Revenue	**$209.16**
Net Revenue	**$209.16**