

SOUTH SANTA CLARA VALLEY MEMORIAL DISTRICT

Board Members

Phil Garcia
Gabriel Perez
John Ceballos
Rita Delgado
Ermelindo Puente

Executive Director

Ellen Herrera

Minutes

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE SOUTH SANTA CLARA VALLEY MEMORIAL DISTRICT

October 20, 2025

Veterans Memorial Building
74 West 6th Street, Gilroy, CA

5 p.m.

CALL TO ORDER The meeting was called to order at 5:00 PM.

ROLL CALL All were present.

PLEDGE OF ALLEGIANCE Completed.

PUBLIC COMMENT TIME NONE

CORRESPONDENCE NONE

CONSENT CALENDAR

1. Approve Minutes from the September 15, 2025 Regular Meeting
2. Approve Warrant List Approving Payment of Received Bills for October 2025
3. Approve Financial Statements for September 2025
4. Approve Fiscal Year 2025 Financial Audit

Director Perez made a motion to approve all consent calendar items. Director Puente second the motion. The motion passed unanimously.

REGULAR AGENDA ITEMS

1. Executive Director Report: The Executive Director presented the staff report, a copy of which is attached.
2. Future Agenda Items: Capital Improvement Plan

ADJOURNMENT

Director Puente made a motion to adjourn the meeting. Director Ceballos second. The motion passed unanimously. The meeting was adjourned at 5:40 PM.

SOUTH SANTA CLARA VALLEY MEMORIAL DISTRICT

Board Members

Phil Garcia
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Executive Director

Ellen Herrera

AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE SOUTH SANTA CLARA VALLEY MEMORIAL DISTRICT

October 20, 2025

Veterans Memorial Building
74 West 6th Street, Gilroy, CA

5 p.m.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT TIME

(This is the opportunity for individuals to make and/or submit written or oral comments to the Board on any items within the purview of the Board, which are **NOT** part of the Agenda. Speakers shall have three (3) minutes to address the Board. The President or a majority of the Board may further limit the time speakers may have to make oral presentations to the Board. No action on the item may be taken, but the Board may request the matter be placed on a future agenda.)

CORRESPONDENCE

None

CONSENT CALENDAR

1. Approve Minutes from the September 15, 2025 Regular Meeting
2. Approve Warrant List Approving Payment of Received Bills for October 2025
3. Approve Financial Statements for September 2025
4. Approve Fiscal Year 2025 Financial Audit

REGULAR AGENDA ITEMS

1. Executive Director Report
2. Future Agenda Items

ADJOURNMENT

- Any disclosable public records related to an open session item on the agenda and distributed to all or a majority of the Commissioners less than 72 hours prior to that meeting are available for public inspection at the Veterans Hall, 74 W. 6th Street, Gilroy, California, during normal business hours.

In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the District Secretary 24 hours prior to the meeting at (408) 842-3838.

SOUTH SANTA CLARA VALLEY MEMORIAL DISTRICT

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Gabriel Perez
John Ceballos
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Ellen Herrera

Minutes

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE SOUTH SANTA CLARA VALLEY MEMORIAL DISTRICT

September 15, 2025

Veterans Memorial Building
74 West 6th Street, Gilroy, CA

5 p.m.

CALL TO ORDER The meeting was called to order at 5:00 PM.

ROLL CALL Vice President Perez and Director Delgado were excused.

PLEDGE OF ALLEGIANCE Completed.

PUBLIC COMMENT TIME NONE

CORRESPONDENCE Handed Board members 2023 Publication of the Special District Board Member Handbook

CONSENT CALENDAR

1. Approve Minutes from the August 18, 2025 Regular Meeting
 2. Approve Warrant List Approving Payment of Received Bills for September 2025
 3. Approve Financial Statements for August 2025
- Director Ceballos made a motion to approve all consent calendar items. Director Puente second the motion. The motion passed unanimously.

REGULAR AGENDA ITEMS

1. Executive Director Report: The Executive Director presented the staff report, a copy of which is attached hereto.
2. Future Agenda Items

ADJOURNMENT

Director Ceballos made a motion to adjourn the meeting. Director Puente second. The motion passed unanimously. The meeting was adjourned at 5:30 PM.

Pinnacle Operating (1252)Bank Balance: 23100.63Ending Balance: \$10,810.51							
Date: Custom							
Date	Ref No.	Payee	Memo	Class	Payment	Deposit	Type
09/12/2025	3356	Hobart Sales & Service	Invoice 227162	2 - Building	1,437.47		Check
09/12/2025	3357	Firato Service Co	Monthly cleaning service		1,150.00		Bill Payment
09/12/2025	3358	Mechanical Group	Invoice #156328223	2 - Building	1,188.28		Check
09/15/2025	99745389	Amazon	Coffee pot, rubber stamp, coffee	2 - Building	217.62		Check
09/15/2025		Bay Alarm Company	Alarm monitoring service 10/1/2025 to 12/31/2025 PREAUTHORIZED ACH DEBIT BAY ALARM COMPAN/VENDOR REO5KQRAXO	2 - Building	349.29		Expense
09/16/2025			3 banners 20250916-XXXXXXXXXXXX001575903 DEPOSIT Deposit			345.00	Deposit
09/17/2025	EFT	City of Gilroy	XXXXXXXXX273512 PREAUTHORIZED ACH DEBIT CITYOFGILROYSF/WEBPAYMENT SANTA CLARA VALL	2 - Building	1.00		Expense
09/17/2025	EFT	City of Gilroy	XXXXXXXXX266064 PREAUTHORIZED ACH DEBIT CITYOFGILROY/WEBPAYMENT SANTA CLARA VALL		374.25		Expense
09/19/2025	DD	Ellen Herrera	Pay Period: 09/01/2025-09/15/2025		2,517.60		Paycheck
09/19/2025	DD	Jacob A. Nelson	Pay Period: 09/01/2025-09/15/2025		191.41		Paycheck
09/19/2025	DD	Jesse F. Sanchez	Pay Period: 09/01/2025-09/15/2025		982.04		Paycheck
09/19/2025		PG&E	XXXXXXXXX0814110 PREAUTHORIZED ACH DEBIT Pacific Gas & EI/PAYMENT XXXXXX9742 VETERANS MEMORIAL 2757	2 - Building	391.22		Expense
09/19/2025		QuickBooks Payroll	Tax Payment		1,496.06		Tax Payment
09/22/2025	3355	Miguel NMN Lopez	CHECK PAID refund down payment for cancelled 10/18/2025 event	3 - Rentals and Events	100.00		Check
09/22/2025		Ellen M Herrera	XXXXXXXXX848048 PREAUTHORIZED ACH DEBIT CARD SERVICE CTR/ONLINE PMT XXXXXXXX4498714 HERRERA ELLEN	3 - Rentals and Events	1,720.73		Credit Card Pmt
09/23/2025	1		1 MISCELLANEOUS FEES Daily OD Fee		10.00		Check
09/23/2025	20		20 MISCELLANEOUS FEES Non-sufficient Funds Fee (Paid) # 3355 3357# 3358		120.00		Check
09/24/2025	1		1 MISCELLANEOUS FEE REFUND Refund Daily OD Fee			10.00	Deposit
09/24/2025			XC-XXXXXXXXXXXXXXXXX2526MM MISCELLANEOUS CREDIT Trnsfr from Account Ending in 2526			38,824.83	Transfer
09/25/2025	1	Santa Clara County Federa Credit Union	1 MISCELLANEOUS FEE REFUND Refund NSF Fee Refunded NSF fee due to Intra-fitransfer did not process	1 - Admin		120.00	Deposit
09/26/2025			CSDA conference fee scholarship 20250926-XXXXXXXXXXXX224589825 DEPOSIT Mobile Deposit			890.00	Deposit
09/30/2025			Banner 20250930-XXXXXXXXXXXX224593962 DEPOSIT Mobile Deposit XXXXXXXX152275 PREAUTHORIZED ACH DEBIT INTUIT */QBooks Pay 7912045 SOUTH SANTA CLARA VALL			115.00	Deposit
10/02/2025		Intuit		1 - Admin	243.50		Expense
10/03/2025	DD	Jacob A. Nelson	Pay Period: 09/16/2025-09/30/2025		109.38		Paycheck
10/03/2025	DD	Ellen Herrera	Pay Period: 09/16/2025-09/30/2025		2,309.10		Paycheck
10/03/2025	DD	Jesse F. Sanchez	Pay Period: 09/16/2025-09/30/2025		669.33		Paycheck
10/03/2025	99874466	Amazon	Table cart and supplies		257.52		Check
10/03/2025		Recology South Valley	XXXXXXXXX172791 PREAUTHORIZED ACH DEBIT RECOLOGY SO.VALL/WEB_PAY XXXXXXXX100225 JAMES GARGIULO	3 - Rentals and Events	885.67		Expense

10/03/2025		QuickBooks Payroll	Tax Payment		1,298.46		Tax Payment
10/06/2025		Lowe's	XXXXXXXXX944252 PREAUTHORIZED ACH DEBIT Lowes/SYF PAYMNT XXXXXXXXX5920244 SOUTH SANTA CLARA VALL	2 - Building	348.11		Expense
10/14/2025		Spectrum Business	XXXXXXXXX365578 PREAUTHORIZED ACH DEBIT SPECTRUM/SPECTRUM 1747888 VETERANS MEMORIAL BUIL	2 - Building	141.25		Expense
10/15/2025		PG&E	XXXXXXXXX3658479 PREAUTHORIZED ACH DEBIT Pacific Gas & EI/PAYMENT XXXXXX9742 VETERANS MEMORIAL 2757	2 - Building	341.49		Expense
10/16/2025	3359	SDRMA			416.28		Bill Payment
10/16/2025	3360	Morgan Hill Supply			165.76		Bill Payment
10/16/2025	3361	Kevin Brejnak, CPA			7,489.98		Bill Payment
10/16/2025	3362	Firato Service Co			1,150.00		Bill Payment
10/16/2025	3363	Central Pacific Engineers, Inc			437.50		Bill Payment
10/16/2025		Orkin	XXXXXXXXX654587 PREAUTHORIZED ACH DEBIT ORKIN/ORKIN PEST 3688985 SANTA CLARA VALLEY MEM		167.27		Expense

Balance Sheet

South Santa Clara Valley Memorial District

As of September 30, 2025

DISTRIBUTION ACCOUNT	TOTAL
Assets	
Current Assets	
Bank Accounts	
Pinnacle Operating (1252)	30,340.34
Pinnacle Rental (3753)	4,817.39
Pinnacle Rental Sweep (7531)	325,260.32
Pinnacle Reserve (0865)	5,004.11
Pinnacle Reserve Sweep (2526)	0.00
Pinnacle Reserve Sweep (8656)	155,441.22
Santa Clara County Tax Collection	63,901.44
Total for Bank Accounts	\$584,764.82
Accounts Receivable	
Accounts Receivable	7,394.63
Total for Accounts Receivable	\$7,394.63
Other Current Assets	
Prepaid Expenses	-0.05
Uncategorized Asset	0.00
Undeposited Funds	0.00
Total for Other Current Assets	-\$0.05
Total for Current Assets	\$592,159.40
Fixed Assets	
Accumulated Depreciation	-614,206.83
Construction in Progress	366,559.34
Furniture and Equipment	59,109.43
Improvements	819,371.45
Land	8,020.00
Total for Fixed Assets	\$638,853.39
Other Assets	
Total for Assets	\$1,231,012.79

Balance Sheet

South Santa Clara Valley Memorial District

As of September 30, 2025

DISTRIBUTION ACCOUNT	TOTAL
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	217.91
Total for Accounts Payable	\$217.91
Credit Cards	
Pinnacle (7710)	47.45
Pinnacle Bank (3550)	0.00
Total for Credit Cards	\$47.45
Other Current Liabilities	
Accrued Expenses	11,329.28
Deferred Revenue	0.00
Direct Deposit Payable	0.00
Payroll Liabilities	\$0.00
Overpayment	-0.34
Total for Payroll Liabilities	-\$0.34
Payroll Tax Payable	0.42
Total for Other Current Liabilities	\$11,329.36
Total for Current Liabilities	\$11,594.72
Long-term Liabilities	
Total for Liabilities	\$11,594.72
Equity	
Opening Balance Equity	286,083.23
Retained Earnings	873,320.39
Net Income	60,014.45
Total for Equity	\$1,219,418.07
Total for Liabilities and Equity	\$1,231,012.79

Profit and Loss YTD Comparison

South Santa Clara Valley Memorial District

September 2025

DISTRIBUTION ACCOUNT	TOTAL	
	SEP 1 - SEP 30 2025	JUL 1 - SEP 30 2025 (YTD)
Income		
Donations	\$460.00	\$93,805.00
Scholarship	890.00	890.00
Total for Donations	\$1,350.00	\$94,695.00
Interest Income	531.17	2,424.98
Rental Income	6,900.00	17,295.50
Santa Clara County Property Tax Collection	1,077.90	1,077.90
Total for Income	\$9,859.07	\$115,493.38
Cost of Goods Sold		
Gross Profit	\$9,859.07	\$115,493.38
Expenses		
Bank Fees	130.00	130.00
Dues and Memberships	14.40	43.20
Food	179.98	322.79
Janitorial Services and Supplies	\$1,150.00	\$3,450.00
Floor Cleaning		3,050.00
Total for Janitorial Services and Supplies	\$1,150.00	\$6,500.00
Maintenance		\$23.55
Cleaning Supplies	98.91	356.12
HVAC	1,188.28	2,268.45
Ice Machine	1,437.47	1,437.47
Pest Control	165.00	330.00
Plumbing Repairs	109.07	109.07
Total for Maintenance	\$2,998.73	\$4,524.66
Payroll		
Taxes	776.91	1,996.61
Wages	10,056.50	25,777.75
Workers Compensation Insurance	416.28	6,042.74
Total for Payroll	\$11,249.69	\$33,817.10
postage	2.72	83.16
Professional	747.50	747.50
Software	264.28	1,064.81
Supplies	394.32	1,193.91
Utilities		
Alarm	349.29	670.02
Gas and Electric	391.22	806.53
Telephone and Internet	174.57	490.39
Trash Service	885.67	2,637.54

Profit and Loss YTD Comparison

South Santa Clara Valley Memorial District

September 2025

DISTRIBUTION ACCOUNT	TOTAL	
	SEP 1 - SEP 30 2025	JUL 1 - SEP 30 2025 (YTD)
Water	375.25	1,027.40
Total for Utilities	\$2,176.00	\$5,631.88
Advertising		482.69
Conference		374.96
Landscaping		150.00
Printing		396.37
Training		15.90
Total for Expenses	\$19,307.62	\$55,478.93
Net Operating Income	-\$9,448.55	\$60,014.45
Other Income		
Other Expenses		
Net Other Income		
Net Income	-\$9,448.55	\$60,014.45



A: PO Box 891724 | Temecula, CA 92589
E: kevin@brejnakcpa.com

October 15, 2025

To the Board of Trustees
South Santa Clara Valley Memorial District

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of South Santa Clara Valley Memorial District for the fiscal year ended June 30, 2025. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated August 25, 2025. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by South Santa Clara Valley Memorial District are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2024-25, other than recognizing the effects of GASB Statements. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated October 15, 2025.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the district's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

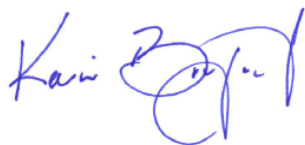
Other Matters

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restriction on Use

This information is intended solely for the use of the Board of Trustees and management of South Santa Clara Valley Memorial District and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,



Kevin Brejnak, CPA, CFE

September 2025 Staff Report

BUILDING IMPROVEMENTS AND MAINTENANCE

1. Kitchen: On 10 October 2025, the SSCVMD kitchen passed its final inspection and was issued a permit (attached) from the Department of Environmental Health. This permit will expire on 10/31/2026. They will come and inspect the kitchen, without notice, a minimum of 2x per year. The cost of the permit is \$1,107.00.

Sometime in the next week, Central Pacific Engineering will perform a punch list site visit to review the installed work and confirm it meets the drawings and specification requirements. Once this is complete, the final invoice for the project can be made. Also, the Districts asset list will be updated with cost of equipment and will be depreciated appropriately on our financial statements.

In researching other commissary kitchen operations, terms, etc., staff noticed that they all had one thing in common; they had a name. Staff were collaborating and sent out an email asking for our Veterans to come with name suggestions for the kitchen. Here are just a few: Cookhouse, Field Kitchen, All-ranks Kitchen. The thought was to keep the name neutral between all branches of service and duty stations, whether combat or not. Staff also thought it should be understandable to our civilian community. No name has been designated as of today.

Approved Budget February 24, 2025	\$474,000
Winning Bid	\$474,000
Total Fundraising as of July 30, 2025	\$361,046.95

Actual Expenses			
Date	Payee	Description	Cost
6/30/24		Balance Forward	\$20,501.05
7/3/24	Davco Associates	Respond to Health Dept	\$900.00
1/21/25	Bayarea News Group-SJ Mercury News	Fee for posting in paper	\$1,819.44
2/25/25	Premier Builders	10% initial payment	\$47,415.00
5/28/25	Premier Builders	Invoice 25-458-001	\$110,905.53
9/3/25	Premier Builders	Invoice 25-458-002	\$186,625.26
Total			\$368,166.28

2. Improvements: Installed additional magnetic doorstops in the kitchen and back door. This will not only protect the doors from being pushed into the wall, but will also keep the doors opened without using rubber door stops.

Staff is seeking quotes for the following:

1. exterior facias and trim scraped and repainted. The areas most in need are located on the sunny side of the building.

2. Removal of grass in the backyard and converting it to a concrete patio with permanent concrete picnic style tables and lighting. Staff is working with Lowes Home Improvement to sponsor the project.

HALL RENTALS AND MARKETING

Fiscal Year	Total Rentals for the Year*	% Increase Over Last Year	Sales
2021-22	218	---	\$55,345
2022-23	326	50%	\$55,566
2023-24	364	12%	\$66,105
2024-25	213	-7%	\$61,512
2025-26**	55	---	\$17,295

*We are not sure of the methodology used to count rentals in prior years. For the current FY, only rentals that produce income are counted. The Bar Council, American Legion and VFW leases are counted as one rental per month

**Through September 30, 2025

1. Rentals: Since the re-opening of the kitchen, we have experienced happier clients, increase in revenue, but no increase in the number of rentals as of today. Staff is continuously seeking out renters for the kitchen.

ADMINISTRATIVE

1. Staff: The Executive Director will be out of the office on 28 and 31 October and will post that the office will be closed. The Maintenance Manager will be out of the office 6-10 November.

Next Board Meeting: November 17, 2025

County of Santa Clara

Department of Environmental Health

Consumer Protection Division

1555 Berger Drive, Suite 300, San Jose, CA 95112-2716

Phone (408) 918-3400 www.ehinfo.org



REPORT OF OBSERVATIONS

Facility FA0201287 - FA0201287		Site Address 74 W 6TH ST, GILROY, CA 95020		Inspection Date 10/10/2025	
Program SR0877469 - NEW/MAJ REMOD-FOOD PREP PC: RC 2-3; <=1000 SF - PC03			Owner Name GILROY VETERANS MEMOR		Inspection Time 10:00 - 12:45
Inspected By MOJGAN KAZEMI	Inspection Type FINAL INSPECTION		Consent By ELLEN HERRERA		

Placard Color & Score

N/A

N/A

Comments and Observations

Measured Observations

Item	Location	Measurement	Comments
WATER	JANITORIAL	120.00 Fahrenheit	
WATER	KITCHEN HANDWASH	100.00 Fahrenheit	
WATER	RESTROOMS	100.00 Fahrenheit	
WATER	WAREWASH	120.00 Fahrenheit	
COLD HOLDING	REACH INS	40.00 Fahrenheit	
WATER	FOOD PREP	120.00 Fahrenheit	
WATER	HANDWASH	100.00 Fahrenheit	

Overall Comments:

FINAL - SR0877469 E-SANTA CLARA VALLEY MEMORIAL DIST.- VETERANS HALL

FACILITY IS OK TO OPERATE.

THE FACILITY WILL USE THIS KITCHEN SPACE TO RENT OUT FOR EVENTS AS WELL AS A COMMISSARY KITCHEN TO EITHER CATERERS OR MOBILE FOOD FACILITIES.

NOTIFY POTENTIAL CATERING OPERATIONS THAT THEY MUST REACH OUT TO THIS DEPARTMENT TO OBTAIN THEIR CATERING PERMITS PRIOR TO WORKING IN THIS PERMITTED KITCHEN.

EXISTING ICE MACHINE LOCATED NEXT TO THE OUTDOOR MOP SINK IS CONDITIONALLY APPROVED AND HAS OVERHEAD PROTECTION. THE UNIT IS DRAINING TO AN EXISTING FLOOR DRAIN AND MUST ALWAYS DRAIN INDIRECTLY AND MAINTAINED IN A SANITARY MANNER. IF FUTURE VIOLATIONS ARISE THAT PERTAINS TO THE ICE MACHINE BEING IN THIS LOCATION, THE FACILITY WOULD BE REQUIRED TO RELOCATE OR REMOVE THE UNIT AND COME INTO COMPLIANCE.

VERIFIED HOOD AIR BALANCE READINGS CORRESPOND TO THE AIR BALANCE REPORT PROVIDED.

FACILITY WILL USE QUAT AMMONIA TABLETS FOR SANITIZING WARES, VERIFIED THE TABLETS AND TEST STRIPS ARE AVAILABLE AT THIS TIME.

PRIOR TO OPENING, OBTAIN LOCAL BUILDING AND FIRE DEPARTMENT APPROVAL.

THIS DOCUMENT SERVES AS YOUR INTERIM PERMIT TO OPERATE AND SHALL EXPIRE IN 30 DAYS IF PAYMENT OF HEALTH PERMIT FEE IS NOT RECEIVED.

BUSINESS OWNER: SOUTH SANTA CLARA VALLEY MEMORIAL DISTRICT

FACILITY NAME (DBA): GILROY VETERANS MEMORIAL BUILDING

FP10 \$ 1,107.00

Tentative Start Date: 10/10/25

Permit condition(s): NONE

The Environmental Health Permit will be effective: 11/1/25 - 10/31/26

The permit fee will be invoiced and mailed to the address specified on the application. Payment must be submitted within 10 days of receipt of the invoice. The owner is responsible for contacting our department if an invoice is not received within 30 days from the date of this report.

Your official permit will be mailed to the address on file and must be posted in public view upon receipt.

***Obtain food safety manager certificate within 60 days. All other food employees must have a valid food handler cards within 30**

REPORT OF OBSERVATIONS

Facility FA0201287 - FA0201287	Site Address 74 W 6TH ST, GILROY, CA 95020	Inspection Date 10/10/2025
Program SR0877469 - NEW/MAJ REMOD-FOOD PREP PC: RC 2-3; <=1000 SF - PC03	Owner Name GILROY VETERANS MEMORIAL BAR C	Inspection Time 10:00 - 12:45

days from hire date.

Report will be emailed to: ED@SSCVMEMORIALDISTRICT.ORG

MOJGAN KAZEMI

MOJGAN.KAZEMI@DEH.SCCGOV.ORG



Received By: ELLEN HERRERA
PIC

Signed On: October 10, 2025