

AGENDA ITEM NO. 3  
MEETING DATE: JANUARY 23, 2023

**SOUTH SANTA CLARA VALLEY  
MEMORIAL DISTRICT**

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## **AGENDA REPORT**

Date: January 23, 2023

To: South Santa Clara Valley Memorial District Board of Directors

From: Christine West, Executive Director

Subject: Consider Moving District Officer Elections to January and Hold Elections for District Officers

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### **RECOMMENDATION**

Move District officer elections to January, take nominations for President and Vice President of the Board and elect officers.

### **DISCUSSION**

The Board of Directors held its last officer elections in June 2021. The elections should have been held again in June 2022. Since new board members are typically sworn into office in January, staff recommends making the elections coincide with the swearing in.

The Board is composed of five (5) board members, a majority shall be designated as veterans as defined in California Military and Veterans Code Section 1197. Per the District's bylaws the President and Vice President of the Board shall be chosen annually by the Board from among its members by the affirmative vote of three or more of the Board members. However, the bylaws do not specify when the elections are to be held. The term of office shall be one year. Board members shall serve without compensation, but shall be entitled to actual and necessary expenses incurred in the performance of duties.

The President shall preside at all meetings of the Board. The President shall sign all ordinances and resolutions adopted and contracts approved by the Board at meetings at

which he/she is in attendance. In the absence of the President, the Vice President shall assume all duties and responsibilities of the President.

In casting their votes for President and Vice President, members of the Board may consider the candidate's leadership qualities, his/her ability to conduct meetings of the Board expeditiously and fairly, and his/her willingness to represent and implement positions adopted by the Board when such positions are at variance with his/her personal views, as well as other factors as they deem pertinent, including seniority, rotation, or prior service as President and Vice President.