

SOUTH SANTA CLARA VALLEY MEMORIAL DISTRICT

Board Members

John Ceballos
Phil Garcia
Gabriel Perez
Ermelindo Puente
Ray Sanchez

Executive Director

Christine West

AGENDA

SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE SOUTH SANTA CLARA VALLEY MEMORIAL DISTRICT

November 2, 2020
Veterans Memorial Building
74 West 6th Street
Gilroy, CA
5 p.m.

Consistent with Executive Order No. N-29-20 issued by Governor Newsom on March 17, 2020, the regular meeting of the Board of Directors for October 19, 2020 will be conducted through videoconference. Some elected Officials and District Staff Members will be participating remotely via videoconference. Others will be participating in person at the Veterans Memorial Building.

Public Participation:

The meeting will be available on Zoom. For those wishing to participate via Zoom you can join the following ways:

- Join from a PC, Mac, iPad, iPhone or Android device:
Please click this URL to register.
<https://us02web.zoom.us/j/87097595127?pwd=QmRZRfV4cUlkdlV6VGlnChVvdW96dz09>
Passcode: 696133
- Or join by phone:
Dial: 1 669 900 9128
Webinar ID: 813 2182 6915
Password: 696133

You will be given opportunities to provide public comment at the appropriate times throughout the meeting via Zoom. If you are participating via dial-up only, use *9 to raise your hand at the requested time.

How to comment via Zoom:

1. At the appropriate times during the meeting for public comment, on items not on the agenda, and on specific agenda items, the Chair will announce that public comment will be accepted. Our usual time limits of 3 minutes per individual, or 5 minutes for an individual who is representing a group of three or more, will

apply. Please note that per our standard practice, this is not a question and answer time, but simply a time for you to provide your comments to the Board.

2. There is an option on Zoom to raise your hand. Please click on this option when the Chair announces that public comment will be taken. Zoom places people in line automatically. If you are participating via dial-up, you can raise your hand at the appropriate time by pressing *9. When it is your turn, the Executive Director will unmute you, and you will be able to make your comments based on the above time frames. Once your time is up, you will once again be muted and the next person in line will be given their opportunity to speak.

How to comment via email:

1. Members of the public may provide public comment by sending comments to the Executive Director via email at sscvmd@gmail.com.
2. Additional materials and emails must be received by 4:30 pm the day of the meeting and will be distributed to agenda recipients prior to the meeting.
3. Emails received after 4:30 pm the day of the meeting will not be included in the record.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT TIME

(This is the opportunity for individuals to make and/or submit written or oral comments to the Board on any items within the purview of the Board, which are **NOT** part of the Agenda. Speakers shall have three (3) minutes to address the Board. The President or a majority of the Board may further limit the time speakers may have to make oral presentations to the Board. No action on the item may be taken, but the Board may request the matter be placed on a future agenda.)

REGULAR AGENDA ITEMS

1. Approve Bid for Asbestos and Lead Paint Testing.
2. Approve Plan Review Fees from the City for the Bathroom Remodel.
3. Cancel the Regular November meeting (Nov. 16, 2020) and schedule a Special Meeting on November 30, 2020.

ADJOURNMENT

- Any disclosable public records related to an open session item on the agenda and distributed to all or a majority of the Commissioners less than 72 hours prior to that meeting are available for public inspection at the Veterans Hall, 74 W. 6th Street, Gilroy, California, during normal business hours.
- In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the District Secretary 24 hours prior to the meeting at (408) 842-3838.

Project Proposal

Prepared for: South Santa Clara Valley Memorial District

October 30, 2020

Project Site: 74 W. 6th Street, Gilroy, California

Proposed Services: Pre-Renovation Asbestos & Lead-Based Paint Survey

S Tech Consulting has prepared this proposal to conduct an asbestos containing materials and lead-based paint/glazing survey at 74 W. 6th Street in Gilroy, California. Specifically, a restroom upgrade project will occur. The project will impact restroom finishes and piping in the attic. Prior to proceeding with work which impacts existing building materials, it is first necessary to assess for potential asbestos and lead hazards. Current EPA and OSHA regulations require the proper identification, handling, and disposal of materials containing asbestos and lead.

Scope

S Tech Consulting proposes the following services:

Asbestos

The EPA NESHAP regulations, enforced in the local area by the Bay Area Air Quality Management District (BAAQMD) requires conducting a survey for asbestos containing materials (ACMs) prior to beginning renovation or demolition projects. The assessment must be comprehensive enough in scope to ensure proper characterization of suspect materials. The survey must be submitted to the BAAQMD to receive a 'J' number to proceed with the demolition. The survey must remain onsite during any renovation or demolition activities and made available to BAAQMD inspectors.

In addition to EPA requirements, Cal-OSHA requires employers identify asbestos hazards prior to disturbing suspect materials. If asbestos is identified exceeding 0.1%, a DOSH licensed asbestos contractor must handle the material. Asbestos identified at any level triggers universal safety precautions to ensure worker protection.

S Tech proposes to provide a State of California Certified Asbestos Consultant (CAC 07-4257) to conduct an asbestos survey of the portion of the facility in the scope of the renovations. We will identify suspect materials, sample, map, analyze at a NVLAP accredited laboratory, quantify, report, and offer recommendations for handling any materials found to be asbestos containing in the restrooms and attic. The completed report will be suitable for BAAQMD and Cal-OSHA submittal and to contractors for bidding purposes.

Lead-Based Paint and Glazings

Identifying paints and glazings with elevated lead content is important for preventing lead exposure to contract workers and for protecting the environment from the deposition of lead in soil. Paints manufactured prior to 1978 may be lead-based. Paints of any age may contain trace lead which can result in occupational exposure when high risk trigger tasks, such as mechanical grinding, cutting, or torching are conducted. Ceramic finishes may contain elevated lead in the glazing, which can create an exposure hazard when demolished.

Scope - continued

Lead-Based Paint/Glazing - continued

S Tech proposes to provide a State of California Department of Public Health Certified Lead Related Construction Inspector/Risk Assessor (#2901) to conduct representative lead-based paint and glazing testing of finishes in the scope of the renovations. S Tech uses a X-ray Fluorescence device (XRF) which allows for instant, non-destructive analysis through all layers of paint. The benefit of XRF analysis, over paint chip collection, is that XRF allows far more locations to be tested, resulting in better segregation of leaded, versus non-leaded components. Our service will include providing an XRF device, sampling, recording, reporting, and offering recommendations for proceeding.

Fees

Asbestos & Lead Based Paint Survey: \$1,600.00*, Expedited 24 Hour Lab Turnaround.

***includes all travel/field inspection time, asbestos PLM sampling and analysis (Standard Turnaround), fedex shipping, and report preparation. Advanced asbestos point count analysis, if necessary, is not included in the fees.**

Conditions & Exclusions

S Tech will need complete access to all areas that are included in the scope at the time of the survey. The client will ensure safe access to all areas. Failure to provide access may result in additional trips needing to be made to the site, at additional cost to the client.

Asbestos Sampling is destructive and no attempt at repairing sample locations will be made.

The survey report is for the presence of above-grade asbestos and lead only in the specific locations of the restrooms and attic.

Schedule and Payment

S Tech is prepared to start this project at the discretion of the client.

Payment is due within 30 days of S Tech's submittal of the invoice.

Authorization

To authorize us to proceed with this project, please sign and return one copy of this proposal. **Please email sean@stechconsulting.com**

Accepted By: _____ Date: _____

Thank you for the opportunity to submit this proposal and to work with you on this project. If you have any questions please feel free to call us at 831.883.8415

Respectfully submitted,

S Tech Consulting



Sean Tillema

Certified Asbestos Consultant #07-4257

Certified Lead Related Construction Inspector/Risk Assessor #2901

INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE

CITY OF GILROY

PERMIT INVOICE

OPERATOR: grichard

APN 799 08 033

INVOICE DATE..... 11/02/2020

REFERENCE ID # ... 20100138

SITE ADDRESS 74 W 6TH ST

SUBDIVISION

CITY GILROY

IMPACT AREA

OWNER DISTRICT, SSC. VET. MEM.

ADDRESS 74 W 6TH ST

CITY/STATE/ZIP ... GILROY, CA 95020-6102

CONTRACTOR OWNER

COMPANY DISTRICT, SSC. VET. MEM.

ADDRESS 74 W 6TH ST

CITY/STATE/ZIP ... GILROY, CA 95020-6102

TELEPHONE

NOTE: THE FEES LISTED ARE ONLY THOSE DUE AT PERMIT APPLICATION

FEE DESCRIPTION	DUE FOR	AMOUNT DUE	PAID	BALANCE
BUILDING PLAN CHECK HOURLY	APPLICATION	144.65	0.00	144.65
FIRE/HM BUILDING PLAN CHECK	APPLICATION	400.00	0.00	400.00
PLANNING PLAN CHECK	APPLICATION	155.55	0.00	155.55
		700.20	0.00	700.20

To mail a check in, note permit #20100138, and send to:

Attn: Finance Department

City of Gilroy

7351 Rosanna Street

Gilroy, CA, 95020