

SOUTH SANTA CLARA VALLEY MEMORIAL DISTRICT

Board Members

John Ceballos
Rita Delgado
Phil Garcia
Gabriel Perez
Ermelindo Puente

Executive Director

Christine West

MINUTES

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE SOUTH SANTA CLARA VALLEY MEMORIAL DISTRICT

April 18, 2022

Veterans Memorial Building
74 West 6th Street, Gilroy, CA

5 p.m.

CALL TO ORDER

The meeting was called to order at 5pm

ROLL CALL

Directors Ceballos, Delgado, Garcia, Perez and Puente were present.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT TIME

There was no public comment.

CONSENT CALENDAR

1. Approve Minutes from the March 21, 2022 Regular Meeting
2. Approve Warrant List approving payment of received bills for April 2022
3. Approve Financial Statements for April 2022

Director Garcia made a motion to approve the consent calendar and Director Perez seconded the motion. The motion passed unanimously.

REGULAR AGENDA ITEMS

1. Executive Director Report

The executive director presented the staff report, a copy of which is attached hereto.

2. Future Agenda Items

There were no future agenda items.

ADJOURNMENT

Director Delgado made a motion to adjourn the meeting. Director Puente seconded the motion. The meeting was adjourned at 5:30pm.

To: Phil Garcia, Gabe Perez, Ermelindo Puente, John Ceballos, Rita Delgado, Kirsten Powell
 From: Christine West
 Date: April 18, 2022
 Subject: Staff Report

Staff Report

BUILDING IMPROVEMENT CAMPAIGN

Fundraising – The District has received donations totaling \$250 since the last meeting and with the COVID relief money we now have \$95,890 in Reserve for the mop sink and kitchen remodel.

Ted Viola	\$100
Bar Council (bar lights)	\$150

Ruck Race – Plans continue. Staff met with the Mayor to update her on plans for Labor Day weekend and informed her that the District is planning to host a Ruck Race as a fundraiser. She was positive about the plans. Staff also checked on insurance and SDRMA will issue a certificate after the start of the new fiscal year for the Race.

Fundraiser Event - Gilroyan and former fireman Skip Bloom owns and operates Emergency Medical Training to certify residents in CPR and First Aid. He has offered to host a training day that would also serve as a fundraising day for the Building Improvement Campaign. This will be offered to friends and family of veterans and the general community. This will likely be scheduled on a Saturday this summer.

Home Depot – The District has applied for a store grant totaling \$1,000. This will cover the cost of materials for a new door to the main hall and 4 lawn chairs. If the grant is awarded, Jesse will handle the installation of the doors. We are still waiting to hear back.

Gilroy Leadership – Director Ceballos arranged for a meeting with Gilroy Leadership, who were surveying the community to identify an organization for their annual project. Director Ceballos and the Executive Director made a brief presentation and answered questions.

COMPLIANCE

Government Compensation Report – This requires local agencies to submit report for compensation to board members for the previous calendar year to the State's Controller's Office. Since the District's board is not compensated the form just needed to be returned indicating no payments. This is due April 30, 2022 and was submitted March 4, 2022.

Election Preparation – Staff attended a training session with the county for the next election. The District will begin the process by approving a resolution for the November election at the June meeting. Directors Garcia and Perez will be up for re-election, if they choose to run again.

Training – Jesse Sanchez has taken online training through SDRMA, the District's insurance company. So far he has taken "Back Injuries," "Slips, Trips and Fall Prevention," and "Workplace Violence." These trainings not only help keep our insurance claims down, but by taking 4 in a specific period (April 1- March 31) the

District will receive a small discount on insurance. Two of the three trainings count for the next fiscal year.

MARKETING

Veterans Day Parade – Staff will be taking over the lead on this event and use it to promote the Vets Hall. The local media has already been notified about the parade moving from Memorial Day to Veterans Day. The Gilroy Dispatch and Gilroy Life published the press release. SDRMA has also approved a certificate of insurance for the event.

Social Media - Staff continues to maintain the Web Site (sscvmd.org) and Facebook (Gilroy Veterans Hall) pages as well as have a presence in Nextdoor.com's Military Veterans of Gilroy). Events such as VSO/VA days, meetings, etc. will also start to be publicized through the local media (Dispatch, the Patch, Today and Life) now that the building is more fully open.

MAINTENANCE

Mop Sink – Contracts have been signed. Project registered with the DIR. The mop sink has been ordered. As soon as it comes in, work will be scheduled.

Fire Place – The fire place has been cleaned and repaired.

Murals – Sheryl Cathers has already completed one project by painting the sign on the Flag Box. Her next project will be above the front windows on the inside. It will be a folded flag against a sunset with an eagle in the sky and a helmet/rifle/boot/dog tag silhouette. This will be done the week of May 23.

Solar – Three of the inverters have gone down. Finally had SunRun here to look over the system. Still trying to work through who's responsible for this system as far as warranty is concerned.

Vent/Stove Cleaning – Clean Vent will be here on Thursday to clean the hood vent and the stove top.

GENERAL

Vets Helping Vets (VHV) – The next meeting is scheduled for **April 26 at 3pm**. Staff has also arranged for a First Aid/CPR training for this group on **May 12 from 3-6pm**. There is no cost to the District or participants for this training. The idea is that at least one person involved in VHV is always here for events and would be able to help in an emergency. This training is especially important considering our elderly population at meetings, dinners and bingo.

Veteran Services – We have been having the VSOs and the VA Mobile Medical Team here every other Friday. Next visit is this **Friday, April 22**. We continue to get new and more veterans.

Vets Pantry is being well utilized. VFW member Michael Scalmanini is now helping Vince organize and stock the pantry.

Hall Scheduling – While we haven't had any major bookings, like birthdays or baby showers, we are keeping steady with long term rentals, such as Sportsman Chef, the Church, Stanford Blood Center, Garlic City Men's Group. The Happy Days Reunion Committee has had one meeting and there has been one memorial. However, there has been more veteran-specific activity. Besides post and auxiliary meetings, there

have been bingo trainings, the VSOs/VA have been here two Fridays and the Bar Council and VFW Golf Committee has all met here. Hopefully, rentals will increase as we climb out of the pandemic.

Blood Banks – Stanford Blood Center will host their next blood drive on April 20.

Next Board Meeting – May 16, 2022