

SOUTH SANTA CLARA VALLEY MEMORIAL DISTRICT

Board Members

John Ceballos
Rita Delgado
Phil Garcia
Gabriel Perez
Ermelindo Puente

Executive Director

Christine West

MINUTES

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE SOUTH SANTA CLARA VALLEY MEMORIAL DISTRICT

June 20, 2022

Veterans Memorial Building
74 West 6th Street, Gilroy, CA

5 p.m.

CALL TO ORDER

The meeting was called to order at 5:01 pm

ROLL CALL

Directors Ceballos, Delgado, Perez and Puente were present. Director Garcia notified the board he would be out of town for the meeting.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT TIME

There was no public comment.

CONSENT CALENDAR

1. Approve Minutes from the April 18, 2022 Regular Meeting
2. Approve Warrant List Approving Payment of Received Bills for May and June 2022
3. Approve Financial Statements for May and June 2022
4. Authorize the Executive Director to Renew Rental Agreements with Long Term Tenants (American Legion & Auxiliary, VFW & Auxiliary, Sportsman Chef, Bar Council, Garlic City Men's Group, Light House Chapel International, Stanford Blood Services)
5. Approve Resolution 24 Calling for a Consolidated Election on November 8, 2022.

Director Perez made a motion to approve the Consent Calendar. Director Puente seconded the motion. The motion passed unanimously.

REGULAR AGENDA ITEMS

1. Review and Approve Fiscal Year 22-23 Budget

The Budget was reviewed. Director Delgado made a motion to approve the budget. Director Puente seconded the motion. The motion passed unanimously.

2. Executive Director Report

The executive director presented the staff report, a copy of which is attached hereto.

3. Future Agenda Items

There were no future agenda items.

ADJOURNMENT

Director Puente made a motion to adjourn the meeting. Director Perez seconded the motion. The motion passed unanimously. The meeting adjourned at 5:36pm.

Staff Report

COMPLIANCE

Banking – Pinnacle and the Feds are requiring that the District have “sweep” accounts for all of our accounts, not just the Reserve accounts. So in May the bank set up sweep accounts for the others. This will make sure that the District’s money is properly insured.

BUILDING IMPROVEMENT CAMPAIGN

Fundraising – The District has received donations totaling \$2,024 since the last meeting and with the COVID relief money we now have \$97,914 in Reserve for the mop sink and kitchen remodel.

Brian O'Mara	\$100
Gabe Perez	\$300
Clyde Marney	\$100
Jose Perez	\$200
Ken Sato	\$100
Carol Lucas (Lucas Survivor's Trust)	\$50
Raul Torrez	\$50
John and Lee Blaettler Family Fund	\$1,000
Frank Angelo	\$100
Bar Council (recycles)	\$24
Total	\$2,024

Ruck Race – Plans continue. City permit will be submitted this week.

Gilroy Leadership – The leadership team has met with the executive director two additional times. The Vets Hall is one of two finalists. They have tentatively scheduled Sept. 24 for an auction event to be held at the hall. Their goal is to raise \$100K specifically for the kitchen remodel.

MARKETING

Veterans Day Parade – Staff will be taking over the lead on this event and use it to promote the Vets Hall. The local media has already been notified about the parade moving from Memorial Day to Veterans Day. The Gilroy Dispatch and Gilroy Life published the press release. SDRMA has also approved a certificate of insurance for the event.

Social Media - Staff continues to maintain the Web Site (sscvmd.org) and Facebook (Gilroy Veterans Hall) pages as well as have a presence in Nextdoor.com's Military Veterans of Gilroy). Events such as VSO/VA days, meetings, etc. will also start to be publicized through the local media (Dispatch, the Patch, Today and Life) now that the building is more fully open.

MAINTENANCE

Mop Sink – Two inspections have been done and the project is in the final phase. Construction is expected to be complete this week. Then a health department inspection with a city inspection to wrap it up. Once this is done, the ice machine will be serviced and brought back online.

Kitchen Remodel – Staff will begin taking steps to start the kitchen remodel project, including health department meeting, local chefs meeting and an architects meeting.

Murals – Sheryl Cathers has now completed two project by painting the sign on the Flag Box and the mural above the windows. Her next project will be in the bar. As soon as Jesse is done prepping the surface she will begin that mural.

Fans and Vents – Jesse took advantage of the scissor lift on site for the murals to clean the ceiling fans, lights and HVAC vents.

Solar – Three of the inverters have gone down. Still trying to get SunRun to follow up on repairs.

Community Garden/Public Parking – The city has finally started the project. They have fenced the property and begun bringing in the heavy equipment. The projected completion is January or February.

GENERAL

VSO/VA – The VSO/VA reps are scheduled for every other Friday through the end of September. With a definitive schedule we can now publicize in the local newspapers. Turn out is consistently high.

Vets Pantry – The Vets Pantry is now being maintained by VFW member Michael Scalmanini. He sorts, organizes and distributes food only suitable for farm animals. He also delivers food to seven local vets who are homebound.

Hall Scheduling – Bookings remain steady. The Hall remains busy with long term rentals, such as Sportsman Chef, the Church, Stanford Blood Center, Garlic City Men's Group. Hopefully, rentals will increase as we climb out of the pandemic.

Next Board Meeting – July 18, 2022