

# SOUTH SANTA CLARA VALLEY MEMORIAL DISTRICT

## Board Members

John Ceballos  
Rita Delgado  
Phil Garcia  
Gabriel Perez  
Ermelindo Puente

## Executive Director

Christine West

# AGENDA

## MEETING OF THE BOARD OF DIRECTORS OF THE SOUTH SANTA CLARA VALLEY MEMORIAL DISTRICT

**June 21, 2021**

Veterans Memorial Building  
74 West 6<sup>th</sup> Street  
Gilroy, CA  
**5 p.m.**

Consistent with Executive Order No. N-29-20 issued by Governor Newsom on March 17, 2020, the regular meeting of the Board of Directors for **June 21, 2021** will be conducted in person with videoconference availability.

### **Public Participation:**

The meeting will be available on Zoom. For those wishing to participate via Zoom you can join the following ways:

- Join from a PC, Mac, iPad, iPhone or Android device:  
Please click this URL to join the webinar  
<https://us02web.zoom.us/j/86945230074?pwd=ZzZWbWNkSIU0WjVXTDhXT0dBjBIZz09>  
Password: 696133
- Or iPhone one-tap:  
US: +16699009128,, 869 4523 0074#,,, \*696133#  
or +13462487799,, 869 4523 0074#,,, \*696133#

Or join by phone:

Dial: +1 669 900 9128  
Webinar ID: 869 4523 0074  
Passcode: 6961331

You will be given opportunities to provide public comment at the appropriate times throughout the meeting via Zoom. If you are participating via dial-up only, use \*9 to raise your hand at the requested time.

**How to comment via Zoom:**

1. At the appropriate times during the meeting for public comment, on items not on the agenda, and on specific agenda items, the Chair will announce that public comment will be accepted. Our usual time limits of 3 minutes per individual, or 5 minutes for an individual who is representing a group of three or more, will apply. Please note that per our standard practice, this is not a question and answer time, but simply a time for you to provide your comments to the Board.
2. There is an option on Zoom to raise your hand. Please click on this option when the Chair announces that public comment will be taken. Zoom places people in line automatically. If you are participating via dial-up, you can raise your hand at the appropriate time by pressing \*9. When it is your turn, the Executive Director will unmute you, and you will be able to make your comments based on the above time frames. Once your time is up, you will once again be muted and the next person in line will be given their opportunity to speak.

**How to comment via email:**

1. Members of the public may provide public comment by sending comments to the Executive Director via email at [sscvmd@gmail.com](mailto:sscvmd@gmail.com).
2. Additional materials and emails must be received by 4:30 pm the day of the meeting and will be distributed to agenda recipients prior to the meeting.
3. Emails received after 4:30 pm the day of the meeting will not be included in the record.

**CALL TO ORDER****ROLL CALL****PLEDGE OF ALLEGIANCE****PUBLIC COMMENT TIME**

(This is the opportunity for individuals to make and/or submit written or oral comments to the Board on any items within the purview of the Board, which are **NOT** part of the Agenda. Speakers shall have three (3) minutes to address the Board. The President or a majority of the Board may further limit the time speakers may have to make oral presentations to the Board. No action on the item may be taken, but the Board may request the matter be placed on a future agenda.)

**CONSENT CALENDAR**

(The Consent Agenda is comprised of items which appear to be non-controversial. Persons wishing to speak on any item may do so by raising their hand to be recognized by the President.)

1. Approve Minutes from the May 17, 2021 Regular Meeting
2. Approve Warrant List approving payment of received bills for June 2021
3. Approve Financial Statements for June 2021
4. Review Management Letter from the District to Accompany 2019-20 Financial Audit

5. Sign Pinnacle Bank Documents to Finish Updating Signature Cards on All Bank Accounts.

**REGULAR AGENDA ITEMS**

1. Review Bids for Janitorial Services and Authorize the Executive Director to Enter into an Agreement with a Contractor
2. Consider Sending Executive Director and Interested Board Members to Annual CSDA Conference
3. Approve Fiscal Year 2021-22 Budget
4. Hold Election for District Officers
5. Executive Director Report
6. Future Agenda Items

**ADJOURNMENT**

- Any disclosable public records related to an open session item on the agenda and distributed to all or a majority of the Commissioners less than 72 hours prior to that meeting are available for public inspection at the Veterans Hall, 74 W. 6<sup>th</sup> Street, Gilroy, California, during normal business hours.
- In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the District Secretary 24 hours prior to the meeting at (408) 842-3838.