

# **SOUTH SANTA CLARA VALLEY MEMORIAL DISTRICT**

## **Board Members**

John Ceballos  
Rita Delgado  
Phil Garcia  
Gabriel Perez  
Ermelindo Puente

## **Executive Director**

Christine West

# **MINUTES**

## **REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE SOUTH SANTA CLARA VALLEY MEMORIAL DISTRICT**

**July 18, 2022**

Veterans Memorial Building  
74 West 6<sup>th</sup> Street, Gilroy, CA

**5 p.m.**

**CALL TO ORDER** – The meeting was called to order at 5pm.

**ROLL CALL** – Directors Delgado, Garcia, Perez and Puente were present. Director Ceballos notified the executive director ahead of time that he would be absent.

### **PLEDGE OF ALLEGIANCE**

### **PUBLIC COMMENT TIME**

There was no public to comment.

### **CONSENT CALENDAR**

1. Approve Minutes from the June 20, 2022 Regular Meeting
2. Approve Warrant List Approving Payment of Received Bills for July 2022
3. Approve Financial Statements for July 2022

Director Puente made a motion to approve the Consent Calendar. Director Delgado seconded the motion. The motion passed unanimously.

### **REGULAR AGENDA ITEMS**

1. Review and Approve Gilroy Leadership's Flag Pole Project at Gilroy Veterans Memorial Building

Director Perez noted that a city permit may not be needed since it's a replacement of an existing flag pole. The Executive Director will check on that with the city. Director Garcia made a motion to approve the Gilroy Leadership Flag Pole Project to replace the existing flag pole with a new flag pole. Director Delgado seconded the motion. The motion passed unanimously.

2. Executive Director Report

The executive director presented the staff report, a copy of which is attached hereto.

3. Future Agenda Items

There were no future agenda items.

### **ADJOURNMENT**

Director Puente made a motion to adjourn the meeting. Director Delgado seconded the motion. The motion passed unanimously. The meeting adjourned at 5:29pm.

# Staff Report

## BUILDING IMPROVEMENT CAMPAIGN

**Fundraising** – The District has received donations totaling \$1,507 since the last meeting and with the COVID relief money we now have \$99,421 in Reserve for the kitchen remodel.

Daisy Miura honor of Mas Miura	\$300
James and Sue Ann Rulfs	\$300
Stephen Poli in honor of Edward J. Poli, US Army WWI and Albert N. Poli US Navy WWI	\$100
VFW Bingo Winners - May & June	\$677
Robert Elia	\$100
Cash from Recycles - Joe Loquiao	\$30
<b>Total</b>	<b>\$1,507.00</b>

**Ruck Race** – Plans continue. City permit has been submitted, but the park needs to be reserved. SDRMA has also approved a certificate of insurance for the event. Sponsorships solicitation will begin this week.

## MARKETING

**Veterans Day Parade** – Staff has taken over the lead on this event and will use it to promote the Vets Hall. Sponsorships solicitation will begin this week.

**Veterans Art Month** – Staff has partnered with Emily McEwan-Upright, who owns the art studio next door and the one on Monterey, for a veteran artist exhibit during the month of November. More info to come.

**Social Media** - Staff continues to maintain the Web Site (sscvmd.org) and Facebook (Gilroy Veterans Hall) pages as well as have a presence in Nextdoor.com's Military Veterans of Gilroy). Events such as VSO/VA days, meetings, etc. will also start to be publicized through the local media (Dispatch, the Patch, Today and Life) now that the building is more fully open.

## MAINTENANCE

**Mop Sink** – The project has passed both the city and the health department inspections. Some finish work needs to be completed. A stronger mop hanger has been ordered and the caulking and cement sealing still needs to be done.

**Ice Machine** – In coordination with the mop sink, the ice machine has been serviced and a scoop holder has been added. It will be regularly cleaned and serviced every six months.

**Kitchen Remodel** – Staff will begin taking steps to start the kitchen remodel project, including health department meeting, local chefs meeting and an architects meeting.

**Power Outage** – There was a power outage on July 8 for about 2 hours. No power, land line phone or cell service during that time. Also discovered that the bingo sound system was also affected. Staff has been able to work through it to get it working sufficiently for events and bingo. However, we are waiting for the installer to service the unit.

**Murals** – Sheryl Cathers has completed the bar mural and will begin the one in the men's restroom.

**Solar** – Three of the inverters have gone down. Still trying to get SunRun to follow up on repairs. Staff has reached out to the Director Perez's SunRun contact, Bryan Rosster, and is waiting to hear back.

**Sprinkler System** – The sprinkler timer in the front went out, which resulted in the grass dying. The yard maintenance company has since replaced it and the grass is starting to come back.

**Vets Pantry** – Jesse installed the new sign above the Vets Pantry and the VFW Auxiliary

**Community Garden/Public Parking** – Demolition has begun! The projected completion is January or February.

### **GENERAL**

**Honor Ride** – Staff coordinated an Honor Ride for World War II veteran Robert Peterson for his 99<sup>th</sup> birthday on July 2. There was participation from the VFW and its Auxiliary, American Legion, Combat Vets Motorcycle Association, and staff. It was a great event that was a benefit to all involved.

**VSO/VA** – The VSO/VA reps are scheduled for every other Friday through the end of September. At last week's event, the two VSOs met with 23 vets compared to the 4 VSOs at the county who only met with 9 vets in the same time. Due to scheduling the VSOs are changing their days at the hall to the same as bingo. We'll just have to make accommodations. They are working to come every Friday.

**Readjustment Counseling** – Thanks to Michael Scalmanini, we will be having a counselor here to meet with vets and their families every other Thursday, beginning August 11 at 7pm. He has worked with the Vet Center to secure a counselor and start a group meeting.

**COVID Tests** – The Aromas Library donated to boxes of COVID tests to the Hall. Their residents weren't taking them and they expire in September. We have been giving them to veterans via VSO days, the bar and drop ins.

**Hall Scheduling** – Bookings remain steady, but we are losing some rentals to new facilities in the area. The Hall remains busy with long term rentals, such as Sportsman Chef, the Church, Stanford Blood Center, Garlic City Men's Group. Hopefully, rentals will increase as we climb out of the pandemic.

**Staff Vacation** – Christine will be out of town July 22 and July 30 – Aug. 7 for vacation. She will make sure accommodations for event and other activities are made.

**Next Board Meeting** – August 15, 2022