

SOUTH SANTA CLARA VALLEY MEMORIAL DISTRICT

Board Members

John Ceballos
Rita Delgado
Phil Garcia
Gabriel Perez
Ermelindo Puente

Executive Director

Christine West

MINUTES

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE SOUTH SANTA CLARA VALLEY MEMORIAL DISTRICT

May 15, 2023

Veterans Memorial Building
74 West 6th Street, Gilroy, CA

5pm

CALL TO ORDER – Meeting was called to order at 5pm.

ROLL CALL – All directors were in attendance.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT TIME

There was no public comment.

CONSENT CALENDAR

1. Approve Minutes from the April 17, 2023 Regular Meeting
2. Approve Warrant List Approving Payment of Received Bills for May 2023
3. Approve Financial Statements for May 2023

Director Ceballos made a motion to approve the consent calendar. Director Puente seconded the motion. It passed unanimously.

REGULAR AGENDA ITEMS

1. Authorize the Executive Director to Renew Rental Agreements with Long Term Tenants

Director Ceballos made a motion to authorize the executive director to renew rental agreements with the long term tenants. Director Puente seconded the motion. The motion passed unanimously.

2. Approve the Egleberry Mural with a \$2,000 Budget for Materials and Authorize the Executive Director to Apply for a Grant for Artist Fees.

Director Garcia made a motion to approve the mural project with a \$2,000 budget for materials. Director Puente seconded the motion. The motion did not pass. Director Perez made a motion to authorize the executive director to apply for a grant that, if received, would pay the artist \$5,000, the materials of \$2,000 and the lift company \$1,000 from the grant and if the grant was not received to approve the mural project with a \$2,000 budget for materials. Director Puente seconded the motion. The motion passed unanimously.

3. Staff Report

The executive director presented the staff report, a copy of which is attached hereto.

4. Future Agenda Items

There were no future agenda items.

ADJOURNMENT

Director Ceballos made a motion to adjourn the meeting. Director Delgado seconded the motion. The motion passed unanimously.

To: Phil Garcia, Gabe Perez, Ermelindo Puente, John Ceballos, Rita Delgado, Kirsten Powell
 From: Christine West
 Date: May 15, 2023
 Subject: Staff Report

May 15 Staff Report

BUILDING IMPROVEMENT CAMPAIGN

Fundraising – The District has received donations for \$4,575 since the last meeting, increasing the grand total is **\$197,367** in Reserve for the kitchen remodel. VFW Bingo winners have contributed \$4,103 in total.

Tom Yamano	\$10
VFW Bingo Winners	\$ 1,065
Steve McWilliams	\$ 100
VFW Bingo Winners	\$ 23
Deborah Cottingham	\$100
Cal Color – Plant Sale	\$3,277
Total	\$4,575.00

Kitchen Planning – The architect has started drawing up the plans. Staff is working with the Health Dept. to verify materials. Early estimates for the kitchen are \$300K.

MARKETING

Media Coverage – The Gilroy Life newspaper mentioned Al Gagliardi's birthday celebration in the editor's Around Town column.

Wine & Arts Walk – Staff had signed up the Hall to be a pour station. However, there were not enough wineries that signed up. So the registration was cancelled. However, the Vets Club will likely still open early to accommodate vets attending the event.

gmhToday Magazine – Christine wrote an article about the difference between the VA, VSOs and Veterans Hall. Article will be published this summer.

VETERANS ASSISTANCE

Events

- VSO/VA/CalPhones - Fridays – May 19 from 8:30 am to 12:30 pm
- Vets and Tech – May 25 @ 5pm
- Speaker LCDR Rory Upright – May 25 & July 27
- Art Walk – Friday, May 19 from 4-8pm.

DAR Luncheon – The Daughters of the American Revolution hosted their annual luncheon to honor veterans. Staff worked to coordinate attendance by local veterans, which included Chet Kirby, Raul Torrez, Jose Delgado, Terri Marini and Steve McWilliams. It was a well received.

Exchange Club Spaghetti Feed – The Exchange Club donated 10 tickets to their annual fundraiser and staff distributed them to veterans and their spouses.

Freedom Paws Golf Tourney Fundraiser – Rhene Cruz, who represents Obi (feeding machine), donated one golf registration to the fundraiser on very short notice. The only stipulation was that it must go to a veteran. John Ceballos was available and was able to use the registration.

Vets Pantry – The Payne Family arranged to have unsold Girl Scout cookies (31 boxes) donated to the Vets Pantry. Briley Payne is the one who created the “Women in Service” display as part of her Girl Scout Silver Award. Her younger sister is also a Girl Scout and her mother, Jayme, is not only one of the women featured on the wall, but is a Girl Scout leader. Staff will distribute them slowly so that more people will get them.

MAINTENANCE

New Sconces – Jesse installed 10 new sconces in the main hall. Not only did it upgrade the outdated design, but the new lights provide more light and the opportunity to change the look and feel of the lights through an app.

Rebuilding Together – The project manager, Christian, returned to install the trim on the fence. He also provided the sealer for the fence, which Jesse apply. Christian plans to come back at least one more time to assist with some additional lighting.

Broken Window – Bar window has been ordered and received by Cline Glass and just waiting for the installation to be scheduled.

Solar – SunRun finally replaced three of the 5 inverters. One inverter is still down and it is scheduled to be replaced on June 2. The panels have also been washed and at that time it was discovered one of the panels is broken. SunRun has been notified about the panel and it's will be added to the schedule for replacement.

Soap Dispensers – The pump for a couple of the soap dispensers in the men's restroom have gone bad. Staff has ordered them but they are on back order until at least June. Soap is still dispensed but it just isn't foaming. The pumps are a bit expensive, probably needing replaced yearly, but getting dispensers with soap that a built-in pump is more expensive. So the current dispensers are still the best option.

COMPLIANCE

Borrowing Tables & Chairs – A Sportsman Chef member requested to borrow tables and chairs for a personal party at his home. While staff has allowed veterans to borrow tables, chairs and even the sound system for personal use, the attorney this should not be allowed because it's a misuse of public funds. So items will no longer be made available for veterans or the general public. Staff will share this information with commanders to share with their membership.

County Treasury Department – The County annually updates the Signature Card for Authorized Transactions. Board members will need to sign the new card.

Next Board Meeting – June 19, 2023